

# WMS: Did You Know?

## From Professor Merlot

### Link 2<sup>nd</sup> WMS Data (Same PC) – How to set it up?



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#### A. WMS Startup:

Here's a step by step process for you to link a second copy of WMSData (from another business) and then how to revert back to your own WMS business data.

1. Open WMS to the Main Switchboard.
2. The Ribbon, above the Switchboard, should show 2 tabs:

- **Tools:**
  - About WMS Help
- **Data:**
  - Current Data Connection Path:  
C:\Program Files(x86)\WMS7\
  - Browse to different Wmsdata.accdb



3. This is the **default installation location** for your WMS business.

#### B. Setup 2<sup>nd</sup> Data source for WMS

1. Open Windows Explorer and browse to C:\Program Files(x86)\
2. Create a new folder **WMS7Terry** under the above path and shows as:  
**C:\Program Files (x86)\WMS7Terry**
3. Copy the data files from the 2<sup>nd</sup> business into this **WMS7Terry** folder. Files should be:  
**WMSData.accdb, WMSLang.accdb, and WMSHelp.accdb.**

#### C. Link to 2<sup>nd</sup> Data source for WMS

1. On the Ribbon, select the **Data tab** and select **Browse to different Wmsdata.accdb**
2. A browse window opens to "Select the folder where the backend database resides", now drill down to the folder **C:\Program Files (x86)\WMS7Terry**
3. Press the **OK button to attach to the 2<sup>nd</sup> Data source for WMS**; you are now connected to **WMS7Terry** data.
4. Close WMS7 and re-open WMS to display the start-up screen with the business name.

#### D. Link to 1<sup>st</sup> Data source for WMS

1. On the Ribbon, select the **Data tab** and select **Browse to different Wmsdata.accdb**
2. A browse window opens to "Select the folder where the backend database resides", now drill down to the folder **C:\Program Files (x86)\WMS7**
3. Press the **OK button to attach to the 1<sup>st</sup> Data source for WMS**; you are now connected to **WMS7** data.
4. Close WMS7 and re-open WMS to display the start-up screen with your business name.

