

WMS: Did You Know?

From Professor Merlot



Quick Prints – what are these?

#14

WMS Plus has a number of specific tools to enhance your customer's experience. These small but helpful tools are spread throughout **WMS Plus**, here's where you can find them:

Neck Cap Labels for Bottles:

- Available on: Invoice
- **Report Selector** – open this form to print a full or half page of sticky labels you can attach to the customer's bottles at time of bottling (place on enotherms to allow easy removal). Great marketing tool since it includes your Business Name, Phone Number, name of the wine (fully editable) and Date bottled.
- **Output** – use any standard 3 X 10 labels for printing 15 or 30 labels for your customer.

Labels - Wine Bottles

This form is for creating a single sheet of labels (3 X 10 Avery Labels) for your customer's wines. It includes:

- your business name
- your business phone number
- a selected name for a wine or beer product or you may enter your own
- the date the wine or beer was bottled.

1. Select the Product Name: Chardonnay CS 6wk

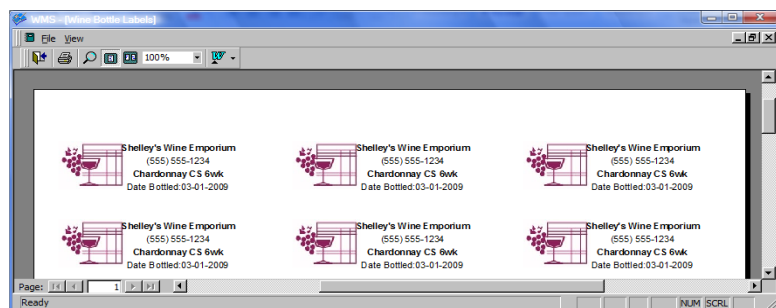
2. Select the date bottled: 03-01-2009

3. Press the 'Printer' button to preview the labels.

Half Page

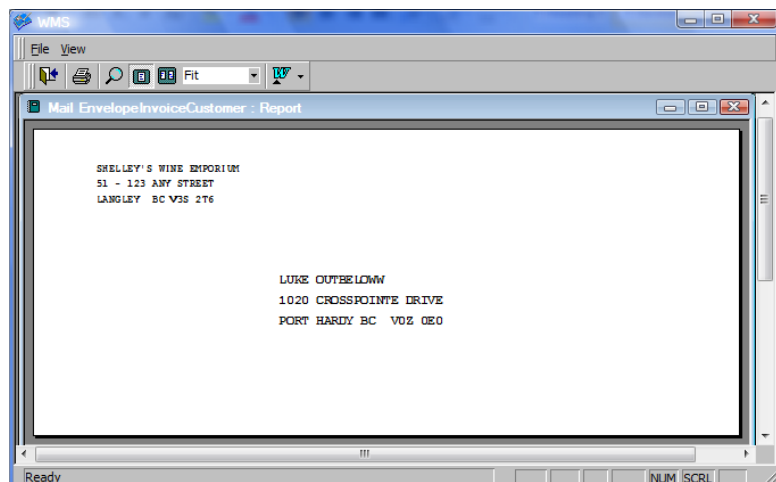
Print Preview

Check to display these appointments in Print



This Customers Envelope:

- Available on:
 - Customer Information
 - Invoice
- **Report Selector** – print an envelope complete with your return business address and this customer address information.
- **Output** – #10 Envelopes in Postal approved format.



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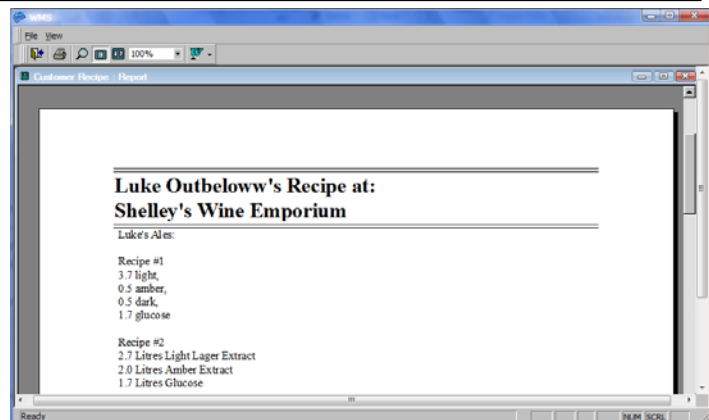
#14

This Customers Recipe:

- Available:
 - Customer Information

- Report Selector – for those customer who have specific recipes for their wine or brew, find the customer and use the **Notes & Recipes** tab to save his information.

- Output – standard 8.5 x 11 sheet



Quote:

- Available:
 - Sales Switchboard
 - Function Key F10

- Open for this form for any customer inquiring about future purchases. Note that there is a clause included in their receipt to cover any future price changes.

- Output – standard 8.5 x 11

